



106.7FM

Progressive Broadcasting Service
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NOTICE OF THE ANNUAL GENERAL MEETING OF THE PROGRESSIVE BROADCASTING SERVICE CO-OPERATIVE LIMITED (PBS)

On behalf of the Board of PBS I hereby give notice of the Annual General Meeting to be held at:

Time: 7pm
Date: Wednesday, 27th November 2024
Location: PBS
B1, Collingwood Yards
35 Johnston St, Collingwood

The Agenda for the meeting can be found below. There will be three Two-Year Board positions to be filled at the meeting and one One-Year Positions. Any Active Shareholder of the Co-Operative interested in applying to join the Board must complete an application form and gain the signatures of two other Active Shareholders of the Co-Operative. Application forms (please find attached) must be emailed to Kristen@pbsfm.org.au or sent in a sealed envelope marked: Attention Kristen Paterson, General Manager, PBS at B1 & B2 Collingwood Yards, 35 Johnston Street Collingwood, 3066, to be received by not later than 7pm on Monday 25th of November 2024.

To be eligible to nominate for a Board member position you must be an Active Shareholder (a minimum holding of 5 shares and also a current Annual PBS Membership). In addition, you should be available to attend monthly Board meetings as well as other important meetings and station events.

The role of the Board is one of governance, that is, overseeing the organization's affairs and making decisions about the strategic objectives the General Manager will work to achieve and the policies under which PBS must operate.

The "AGM Pack" including the materials listed below will be placed on our website by 15th November. Please go <https://www.pbsfm.org.au/agm> to open or download these files. If you are unable to access the Internet and require paper copies of any files, please contact our reception during office hours on the numbers below.

- The Annual Report for 2024
- Minutes of the 2023 AGM
- Nomination for Director Form which includes the Directors Responsibilities Information Sheet. **We will attempt to make information about all nominees available via the above website – this will occur around 24 hours before the AGM. Information will also be available in hard copy at the AGM.**

Any AGM Apologies should be addressed to Kristen Paterson by telephone on (03) 8415 1067 or email kristen@pbsfm.org.au. If you can't make the meeting and wish to share your reason for not being able to attend, please contact the Chair via chair@pbsfm.org.au

Yours sincerely

Kristen Paterson
General Manager
29 October 2024

ANNUAL GENERAL MEETING OF THE PROGRESSIVE BROADCASTING SERVICE CO-OPERATIVE LIMITED

7pm, on Wednesday, 27th November 2024, PBS, B1 Collingwood Yards, 35 Johnston St, Collingwood

AGENDA

- 1. Present and Apologies**
- 2. Minutes of the Last Meeting**
- 3. Chair's Report**
- 4. General Manager's Report**
- 5. 2024 Annual Report including Audited Accounts**
- 6. Re-election of McPhail & Partners as Auditors of PBS**
- 7. Election of Directors**

There are three 'Two Year positions' and one 'One Year position' up for election this year.

The following directors are standing for re-election for Two Year terms

- Lucy Tehan – Board Director and Secretary
- Suzi Hutchings – Board Director
- Elise Beacom - Board Director

There are no current directors standing for re-election for the one vacant One Year term.

Details for all candidates will be available at the AGM, and published at <https://www.pbsfm.org.au/agm> on Tuesday 26 November 2024.

- 8. General Discussion**